



TOWN OF ISLIP DEPARTMENT OF PARKS, RECREATION & CULTURAL AFFAIRS

50 IRISH LANE • EAST ISLIP, NEW YORK 11730-2098 • (631) 224-5430

Angie M. Carpenter, Supervisor
Thomas Owens, Commissioner

March 11, 2016

Dear Vendor:

The Town of Islip's Apple Festival is scheduled for Saturday, October 1, 2016. An anticipated yearly tradition in the Town of Islip the Apple Festival has grown in popularity. 2015 was another huge success with WALK 97.5 Radio advertisements and 4 hours of live broadcasts from the event as well as the family fun zone \$1 carousel rides and the addition of the free continuous shuttle bus service from Sayville Train Station. The 2016 Apple Festival will include all of this plus entertainment, vendors, demonstrations, exhibits, and of course, our much anticipated culinary contest.

Enclosed you will find a vendor application. Returning vendors who would like the same space must submit a completed application by July 31, 2016. Beginning August 1, 2016, applications will be accepted on a first come, first placed basis for any remaining spaces. All location requests will be considered but are not guaranteed. The Town of Islip does not grant exclusive rights to vendors. Original signed applications must be submitted along with a current NYS Sales Tax ID Number. Apply for a NYS Tax ID number at www.tax.ny.gov. Food Vendors will also need to have a current Suffolk County Board of Health permit for the day of the event. Don't miss out on taking part in the 2016 Apple Festival. Spaces fill up quickly, so do not delay in submitting your application.

If you have any questions please call the Cultural Affairs Office at (631) 224-5430 or email me at MFrohman@townofislip-ny.gov.

Sincerely,

MaryGrace Frohman
2016 Apple Festival Event Coordinator
Town of Islip Cultural Affairs and Special Events

Town of Islip

2016 Apple Festival

Saturday, October 1, 2016

Islip Grange - Broadway Avenue/Montauk Highway, Sayville, NY

EXHIBITOR APPLICATION

This application is for exhibitors who are from a not for profit group and would like to request a space to gain community awareness and involvement. Fundraising and donation requests are permitted, but must be approved with this application or prior to the date of event.

DATE: Saturday, October 1, 2016

Rain Date: Sunday, October 2, 2016

TIME: Open to the Public from 10:00 a.m. – 4:30 p.m.

SET-UP TIME: 8:00 a.m. - Displays must be set up at assigned locations by 9:30 a.m.
Participants must provide their own tables, chairs, tents, and displays.
For further information, please call (631) 224-5430

Space: You will be assigned to a 10x10 space**

****Exhibitor space will be assigned the day of the event based on availability. Locations cannot be changed.**

-----**Detach and Return Lower Portion**-----

Name _____ Agency _____

Street _____ Email _____

City _____ State _____ Zip _____

Phone _____ Cell# _____ License Plate _____

Tax Exempt Number _____

Type of Exhibit or Display (list any items being sold or distributed) _____

The Town of Islip reserves the right to reject any application on the grounds of manufacture or content. Exhibitors shall and will indemnify and hold harmless the Town of Islip, their agent and employees, from and against all liabilities, claims, demands, expenses, fees, fines, penalties, suits, proceedings, actions, and cases of action of any kind and nature arising or growing out of the sale of products, or in any way connected with the Town of Islip's 2016 Fairs. In case of Cancellation of fair date and rain date, there will be absolutely no refunds. This event may be cancelled at any time, without cause at the discretion of the Commissioner of the Department of Parks, Recreation and Cultural Affairs. This event is also subject to cancellation for inclement weather and/or if there is not adequate vendor participation. Cancellation, under any circumstances, shall be without recourse by all event registrants against the Town of Islip.

Signature _____ Date _____

Please Mail Completed Application to: **Town of Islip - 2016 Apple Festival**
50 Irish Lane, East Islip, NY 11730



ANGIE M. CARPENTER, SUPERVISOR

Steven J. Flotteron, Councilman Trish Bergin Weichbrodt, Councilwoman
John C. Cochrane, Jr., Councilman Mary Kate Mullen, Councilwoman
Olga H. Murray, Town Clerk Alexis Weik, Receiver of Taxes
Thomas Owens, Commissioner of Parks, Recreation and Cultural Affairs